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**School District of Clay County e-agenda**



**School District of Clay County  
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School  
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 6:15 p.m.  
Regular Meeting: 7:00 p.m.**

**August 27, 2015 - Regular Meeting**

**Invocation** (Mrs. Gilhousen)

**Pledge of Allegiance**

**Call to Order**

1. Attendance

**Minutes:**

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

**Consent Agenda**

**Superintendent**

2. C-1 Minutes of Workshop and Regular Meeting on July 16, 2015; Workshop and Special Meeting on July 21, 2015; and Special Meeting on July 28, 2015

Attachment: July 16 Workshop.pdf  
Attachment: July 16 Regular Mtg.pdf  
Attachment: July 21 Workshop.pdf  
Attachment: July 21 Special Mtg..pdf  
Attachment: July 28 Special Mtg.pdf

**Deputy Superintendent**

3. C-2 Proposed Allocation Changes for 2015-2016

Attachment: Allocation Summary - August 27, 2015.pdf

4. C-3 School Safety/Florida District Assessment - 2015

Attachment: School Safety-Florida District Assessment 2015.pdf

Attachment: [School Safety - Cover Sheet.pdf](#)

5. [C-5 Daily Hours for Teachers and Students for 2015-2016](#)

Attachment: [School - Daily Hours 2015-2016.pdf](#)

**Human Resources**

6. [C-6 Personnel Consent Agenda](#)

Attachment: [Personnel Consent Agenda 8 27 15.pdf](#)

7. [C-7 Salary Schedule 2015-2016 Section V Travel](#)

Attachment: [SECTION V Revision for 15-16.pdf](#)

**Instruction**

8. [C-8 Information Only - CCSD Title III Plan 2015-2016](#)

Attachment: [Title III Grant Narrative 2015 - 2016.pdf](#)

Attachment: [Title III Monthly Budget Breakdown.pdf](#)

9. [C-9 Overnight/Out-of-State Travel for CTE](#)

Attachment: [20150817140148955.pdf](#)

10. [C-10 Agreement between School Board and DES of Florida, LLC for services for Florida Youth Challenge Academy](#)

Attachment: [August 2015 - DES Contract - Clay.2015-FL77-FLYCA.pdf](#)

11. [C-11 K-12 Academic Support Services Student Travel](#)

Attachment: [August 2015 - Student Travel.pdf](#)

12. [C-12 2015-2016 Private School Reciprocal Agreements Between Counties](#)

Attachment: [Bradford Co. Reciprocal Agreement 15-16.pdf](#)

Attachment: [Duval Co. Reciprocal Agreement 15-16.pdf](#)

13. [C-13 Amendment to the 2015-16 Florida Youth Challenge Academy Interagency Agreement](#)

Attachment: [August 2015 - DRAFT 2015-16FYCA Interagency Agreement.pdf](#)

14. C-14 Center for Collaborative Classroom (CCC) SIPPS Professional Learning Plan

Attachment: Center for Collaborative Classroom SIPPS Prof Learning Plan.pdf

15. C-15 Advertise the 2015-2016 Student Progression Plan

Attachment: STUDENT PROGRESSION PLAN COVER PAGE 15-16.pdf

Attachment: STUDENT PROGRESSION PLAN INTRODUCTION 15-16.pdf

Attachment: ELEMENTARY EDUCATION SPP 15-16.pdf

Attachment: SECONDARY EDUCATION 15-16.pdf

Attachment: EXCEPTIONAL STUDENT EDUCATION 15-16.pdf

Attachment: ADULT EDUCATION 15-16.pdf

16. C-16 Amendment to the 2015-16 Embry-Riddle Dual Enrollment Agreement

Attachment: August 2015 - 2015-16 Embry-Riddle Dual Enrollment Agreement.pdf

17. C-17 Advertise 2015-16 Admissions and Placement Manual included as School Board Policy.

Attachment: A and P Manual revised 2015.pdf

18. C-18 Challenge Enterprises Agreement 2015-16.

Attachment: CHALLENGE ENTERPRISES AGREEMENT 15 16.pdf

19. C-19 MAC Contract with the School Board of Seminole County 2015-16.

Attachment: MAC Contract with Seminole County 15 16.pdf

20. C-20 Mainspring Academy Contract 2015-16.

Attachment: Mainspring Academy Contract 2015 no name.pdf

Attachment: Mainspring Student Calendar 15-16.pdf

21. C-21 National Deaf Academy Contract 2015-16.

Attachment: National Deaf Academy Agmt 15 16 NO NAME nr.pdf

**Business Affairs**

22. C-22 Bid Renewals August 2015

23. C-23 Warrants and Vouchers for July 2015

Attachment: WARRANTS AND VOUCHERS JULY 2016.pdf

24. C-24 Monthly Property Report - July, 2015 - Furniture/Equipment

Attachment: Furniture-Equipment Report-July, 2015.pdf

25. C-25 Monthly Property Report - July, 2015 - AV Materials

Attachment: Audiovisual Report-July, 2015.pdf

26. C-26 Monthly Property Report - July, 2015 - Software

Attachment: Software Report-July, 2015.pdf

27. C-27 Monthly Property Report - July, 2015 - Vehicles

Attachment: Vehicles Report-July, 2015.pdf

28. C-28 Deletions of Certain Items Report - August, 2015

Attachment: Deletion Report-August, 2015.pdf

Attachment: Deletion Report (Attachment)- August, 15.pdf

### **Support Services**

29. C-29 Additive Change Order #1 for Oakleaf Junior High School Drainage Work in Portable/Boardwalk Area

Attachment: CO 1 OLJH Drainage Work in Portable.Boardwalk Area.pdf

30. C-30 Additive Change Order #1 for Lakeside Elementary School New Parent Pick Up

Attachment: CO 1 LSE New Parent Pick Up.pdf

31. C-31 Additive Change Order #1 for Lake Asbury Elementary School Fire Alarm Replacement

Attachment: CO 1 LAE Fire Alarm Replacement.pdf

32. C-32 Additive Change Order #2 for Orange Park Junior High School Kitchen Floor and Sewer Replacement

Attachment: CO 2 OPJH Kitchen Floor & Sewer.pdf

33. C-33 Deductive Change Order #2 for Middleburg High School Flooring Replacement

Attachment: CO 2 MBHS Flooring Replacement.pdf

34. C-34 Substantial and Final Completion of Middleburg High School Flooring Replacement

Attachment: Sub & Final MBHS Flooring Replacement.pdf

35. C-35 Substantial and Final Completion of Orange Park Junior High School Kitchen Floor & Sewer Replacement

Attachment: Sub & Final OPJH Kitchen Floor & Sewer Replacement.pdf

36. C-36 Substantial and Final Completion of Charles E. Bennett Elementary School Building 9 Roof Replacement

Attachment: Sub & Final CEB Building 9 Roof Replacement.pdf

37. C-37 Substantial and Final Completion of Oakleaf Junior High School Drainage Work in Portable/Boardwalk Area

Attachment: Sub & Final OLJH Drainage Work in Portable, Boardwalk Area.pdf

38. C-38 Substantial Completion of Lake Asbury Elementary School Fire Alarm Replacement

Attachment: Substantial Completion LAE Fire Alarm Replacement.pdf

39. C-39 Substantial and Final Completion of W. E. Cherry Elementary School Repipe Kitchen

Attachment: Sub & Final WEC Repipe Kitchen.pdf

40. C-40 Additive Change Order #1 for W. E. Cherry Elementary School Repipe Kitchen

Attachment: CO 1 WEC Repipe Kitchen.pdf

41. C-41 Substantial and Final Completion of Lakeside Elementary School New Parent Pick Up

Attachment: Sub & Final LES New Parent Pick Up.pdf

42. C-42 St. Vincent's Mobile Mammography Services Agreement

Attachment: Mobile Mammography Agreement.pdf

43. C-43 Pre-Qualification of Contractors

Attachment: Contractor List 8,27,15.pdf

44. C-44 Additive Change Order #1 for Keystone Heights Elementary School Remodel Building 4

Attachment: CO 1 KHE Remodel B4.pdf

45. C-45 Additive Change Order #2 for S. Bryan Jennings Elementary School HVAC Replacement Buildings 1, 2 & 3

Attachment: CO 2 SBJ HVAC Replacement.pdf

46. C-46 Substantial Completion of Keystone Heights High School HVAC Replacement Building 1

Attachment: Sub Completion KHH HVAC Replacement.pdf

47. C-47 Substantial Completion of S. Bryan Jennings Elementary School HVAC Replacement Buildings 1, 2 & 3

Attachment: Sub Completion SBJ HVAC Replacement.pdf

48. C-48 Substantial and Final Completion of Keystone Heights High School C N A Classroom Renovation Building 1

Attachment: Sub Completion KHH CNA.pdf  
Attachment: Final Completion KHH CNA.pdf

49. C-49 Substantial and Final Completion of Orange Park High School Roof Replacement Buildings 19, 20, 21, 22 & 27

Attachment: Sub Completion OPH Roof Replacement.pdf  
Attachment: Final Completion OPH Roof Replacement.pdf

### **Adoption of Consent Agenda**

50. Adoption of Consent Agenda

**Minutes:** Prior to approval of the Consent Agenda, Keith Nicholas spoke to Item C-3.

**Motions:**

Approve with the exception of Item C-4

which was pulled to Discussion, and Item C-44 that was deleted. - PASS

### **Vote Results**

Motion: Ashley Gilhousen

Second: Janice Kerekes

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

### **Recognitions and Awards**

#### 51. Coach Derek Chipoletti-2014 National High School Athletic Association State Coach of the Year

**Minutes:** Mike Wingate, Director of K-12 Academic Services, introduced Coach Chipoletti, Oakleaf High School, who was selected by the National High School Athletic Association as the 2014 State Coach of the Year.

#### 52. Student Spotlight - Eden Antalec, Lakeside Junior High School

**Minutes:** Ms. Trudy Lawless, Academy Coach from Lakeside Junior High School, introduced Student Eden Antalec who shared her experience. On June 24, 2015, Eden was able to travel to the Wallops Flight Facility in Virginia to exhibit her experiment and see the experimental launch of a sounding rocket. A group of students from the Lakeside Engineering Academy were also present at the board meeting and recognized for having their experiments accepted by Wallops.

### **Presenters**

#### 53. Garber Ford Check Presentation

**Minutes:** Thomas Gerds, Assistant Principal at Middleburg High School, introduced Mr. Gary Andrews from Garber Ford. The MHS Academy received \$2700 from Garber Ford for their Drive 4 UR School event. The Ford Drive One Academy team members were also present.

### **Scheduled Citizen Requests (None)**

**Discussion Agenda****Superintendent**54. D-1 Superintendent's Update**Minutes:**

Superintendent Van Zant complimented school administrators and district staff on the smooth opening of the 2015-2016 school year. He shared a video with clips of the positive television coverage the school system received during the opening week of school.

Mr. Van Zant also gave a brief recap of the district's financial situation. He emphasized we won't have a true picture of where we are until we receive the 4th calculation which is typically released in April.

**Deputy Superintendent**55. C-4 District Advisory Committee Application - Information Only (Pulled by Mrs. Kerekes)

Attachment: Clay District Advisory Committee Overview.pdf

Attachment: District Advisory Committee Application.pdf

**Minutes:**

There was lengthy Board discussion about the makeup of the committee and how the members will be selected. Deputy Superintendent Diane Kornegay stated the purpose of the DAC is to create more stakeholder voices in the decision-making process. Following discussion, general consensus of the Board was that this committee truly be a citizen group. The recommendation was for each Board member to select two citizen members from the schools within their geographic board district to total ten parent citizens, and for each Board member to select one business/community leader. The Deputy Superintendent should serve in an advisory/facilitator role. The revised application form will be brought back to the Board on the September meeting agenda and Board members should be prepared to make their nominations by the October board meeting.

**Human Resources**



56. D-2 Human Resources - Special Action A

Attachment: Special Action A 8 27  
15.pdf (Confidential Item)

**Motions:**

Approve as presented. - PASS

**Vote Results**

Motion: Carol Studdard

Second: Janice Kerekes

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

57. D-3 Human Resources - Special Action B

Attachment: Special Action B 8 27  
15.pdf (Confidential Item)

**Motions:**

Approve as presented. - PASS

**Vote Results**

Motion: Janice Kerekes

Second: Elizabeth Condon

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

58. D-4 Human Resources - Special Action C

Attachment: Special Action C 8 27  
15.pdf (Confidential Item)

**Motions:**

Approve as presented. - PASS

**Vote Results**

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

**Instruction**

59. D-5 Public Hearing to approve as advertised the 2015-2016 Code of Student Conduct

Attachment: 15-16 Code of Conduct.pdf

**Minutes:**

Chairman McKinnon opened the public hearing.

Speakers:

- Erik Horning - (RHS student) spoke in favor of allowing tank tops
- Renna Lee Paiva - regarding teacher referrals
- James Otto - regarding uniforms

Following public input, the public hearing was closed.

Board discussion followed concerning the student dress code. Mike Wingate, Director of K12 Academics, reminded the Board that the dress code was discussed at length last year and that the language being recommended was the result of these discussions. In closing, the Board asked that the Student Code of Conduct come to the Board for approval earlier next year so it is approved prior to students' first day. Mr. Wingate explained the delay is due to changes in legislation that impact the Code of Conduct. Typically, districts do not receive language interpretation from the Florida Department of Education until late summer.

**Motions:**

Approve the 2015-2016 Code of Student Conduct as submitted. - PASS

**Vote Results**

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon	- Aye
Ashley Gilhousen	- Aye
Janice Kerekes	- Aye
Johnna McKinnon	- Aye
Carol Studdard	- Aye

**Presentations from the Audience**60. Speakers**Minutes:**

- David Fields - CCEA bargaining
- Renna Lee Paiva - millage rates
- RoeAnn O'Sullivan - bus schedules
- Jean Sirmans - pay scale for school nurses
- Keith Nichols - budget situation
- Janette Corona - pay scale for support employees
- Kim Stacy - pay raises for bus drivers
- Amy Smith - support salaries
- Elizabeth Brandon - ESE bus schedules
- Amanda Vandenebee - support salaries
- Rebecca Smith - support salaries and insurance
- Karen O'Keeke - bus driver salaries & extreme heat
- James Otto - various issues
- Dana West - school nurse salaries
- Pamela Collins - school nurse salaries
- Leah Norton - teacher salaries
- Patrick Thurman - supplements for NJROTC

**Superintendent's Requests (None)****School Board's Requests**61. Comments

**Minutes:** Board members made general comments about various issues. There was brief discussion about the advertisement and process for hiring a new Board attorney. Dave Broskie, Assistant Superintendent for Human Resources, is working on the ad and will bring it to the Board for review when ready. The Board express their appreciation of the public input at this meeting and reassured employees they truly value their work.

**Attorney's Requests** (None)

**Adjournment** (10:00 p.m.)

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**Superintendent**

\_\_\_\_\_  
**Chairman**